



## HILLHEAD HOUSING ASSOCIATION

### SUMMARY CONDITIONS OF SERVICE

January 2026

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POST:	PROPERTY SERVICES OFFICER (Part Time, 3 days, 21 hours)
GRADE:	EVH Grade 7
SALARY:	£40,635 - £44,619 pro rata (Pay Award Pending April 2026)
PROBATION PERIOD:	6 MONTHS
HOURS OF WORK:	21 hours per week (normal working hours 9am – 5pm Monday – Wednesday preferred)
LOCATION:	2 Meiklehill Road, Kirkintilloch G66 2LA
HOLIDAYS:	25 Days per year, plus 15 statutory holidays (pro rata)
PENSION:	Member of SHAP Pension Scheme (Defined Contribution)
NOTICE PERIOD:	4 weeks