

APPLICATION TO TAKE IN A LODGER or PARTNER

(Please make sure that both sides of this form are completed)

DETAILS OF CURRENT TENANT(S) and HOUSEHOLD

Address of Property : _____

Tel. Nos. : Home : _____ Work/Mobile : _____

Please give your own details and details of everyone currently living in your home but do not include the person(s) you are applying for permission to lodge with you

	Name	Date of Birth	Sex M/F	Relationship to Tenant
1				Yourself – the tenant
2				
3				
4				
5				
6				

DETAILS OF THE LODGING AGREEMENT

Is the proposed lodger moving into your home as your partner ? Yes No

If "Yes" please go straight to signing the Declaration below.

If "No" please answer the following questions before signing the Declaration below :

1. Will you be charging a deposit. If yes, how much? _____
2. Will you be charging rent? If yes, how much? _____
3. If you are charging rent, what will you be providing for the lodger – for example meals and use of facilities etc. _____

DECLARATION BY THE TENANT(S)

I/We hereby apply for permission to take in a lodger(s)/partner as detailed over.

I/We understand that I/we are responsible for the conduct of my/our lodger(s) in and around the vicinity of my/our home.

I/We further understand that I/we are responsible for informing relevant agencies such as Council Tax, Housing Benefits, Department of Work & Pensions etc. of changes in my/our circumstances.

Signed (tenant) : _____ Date : _____

Signed (joint tenant) : _____ Date : _____

DETAILS OF PROPOSED LODGER/PARTNER

This section should be completed by the proposed lodger or partner. Please give details of everyone applying to live at the above tenancy

	Name	Date of Birth	Sex M/F	Relationship to Tenant	Relationship to First Named Lodger
1					Self
2					
3					
4					
5					

Where have you lived over the past 5 years?

	Address	Time spent there		Tenure (see note below)	Reason for Leaving
		From	To		
1					
2					
3					
4					

Note : Please insert one of the following codes in the "Tenure" boxes above

- | | |
|---|--|
| Code 1 Owner Occupier | 5 Hostel/Hotel/Hospital/Prison/Institution |
| 2 Housing Association or Council Tenant | 6 Supported Accommodation |
| 3 Tenant of Private Landlord | 7 Council Temporary Accommodation |
| 4 Living with Parents/Friends/Relatives | 8 Other (detail) _____ |

If you answered 2 or 3 in the "Tenure" column, please give the Landlord's Name and Address :

Have you or anyone in your household been evicted or been the subject of an Anti-Social Behaviour Order (ASBO) in the past three years? Yes No

DECLARATION BY PROPOSED LODGER/PARTNER

I hereby apply for permission to live in the property at _____

I hereby certify that the information I have given on this application is true and that any false or misleading information, or information deliberately withheld, which would materially affect this application, could result in any permission granted being rescinded.

Signed (proposed lodger) : _____ Date : _____

Please return this form to:
Hillhead Housing Association 2000
2 Meiklehill Road
Hillhead
Kirkintilloch
G66 2LA