TERMINATION OF TENANCY

I/We .....…… hereby terminate the tenancy

of ……..... with effect from ……..……

Note : if you are terminating a tenancy of a deceased person, we will need to see a copy of the death certificate.

I/We agree that the keys will be <u>hand-delivered</u> to the Association offices on or before the date shown above and that should I/We fail to deliver the keys by that date I/We will be due a further payment of rent for each day beyond that date.

I/We understand that the flat will be vacated in a habitable and reasonable condition with all fixtures and fittings undamaged and that all expenses incurred by the Association to bring the property to a lettable condition (eg. removal of furniture, carpeting etc) will be at my/our expense and that I/We will be invoiced accordingly.

I/We understand that the Association's staff will require access, for the purposes of carrying out an inspection, prior to the date of termination of the tenancy and I/We will agree a mutually convenient date and time for access.

I/We acknowledge that the Association has the right to raise legal action to recover costs should I/We fail to abide by the obligations of my/our tenancy agreement and/or this Termination of Tenancy Form.

Signature of Tenant : ……..…… Date : ……..…

Signature of Joint : ……..…….. Date : ……..
Tenant or Partner
My/our new address will be : ……...

..……..……

It would be helpful if you could let us know your main reasons for giving up the tenancy by ticking all of the boxes below which apply

House too small	☐	House too large	☐	Tenant deceased	☐
Medical reasons	☐	Crime/vandalism	☐	Neighbour problems	☐
Job reasons	☐	Family reasons	☐	Other (detail below)	☐

……..……

……..……

Please also indicate which of those below applies to your new address

Moving in with family/friends	☐	Transferring within this Association	☐
Buying a home	☐	Tenancy with other Association or Council	☐
Renting privately	☐	Moving to Supported Tenancy/Care Home	☐
Homeless	☐	Other (please detail) ……..……	
		……..	